

Historical Activities

ARNG MUSEUMS AND HISTORICAL HOLDINGS

By Order of the Secretary of the Army:

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Chief, National Guard Bureau

Official:

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Summary. This regulation provides policies and guidance concerning the establishment and operation of Army National Guard museums and historical holdings.

Applicability. This regulation applies only to the Army National Guard.

Impact on the Unit Manning System. This regulation does not contain information that affects the Unit Manning system.

Internal control systems. This regulation is not subject to the requirements of AR 11-2. It does not contain internal control provisions.

Interim changes. Interim changes to this regulation are not official unless authenticated by the Chief, Administrative Services. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

Suggested improvements. The proponent of this regulation is the Office of Public Affairs, NGB. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to National Guard Bureau, **ATTN:** NGB-PAPH, 2500 Army Pentagon, Washington, DC 20310-2500.

Distribution: Special (AG and USPFO)

1. Purpose

This regulation describes the procedures for establishing and administering Army National Guard (ARNG) museums and historical holdings. It applies to ARNG museums and historical holdings in states where the Adjutant General has decided that Federal properties will be accessioned from the Army Historical Collection. This regulation does not govern the accession or control of organizational, individual, or private property.

2. References

Required and related publications are listed in appendix A.

3. Establishing a museum or historical holding

a. A State may acquire the artifacts to make up a historical collection by donation, designation, loan, or

purchase. But in order to receive Federal artifacts from the U.S. Army Historical Collection, an ARNG activity must receive a letter of designation from the U.S. Army Center of Military History (CMH).

b. In order to be officially classified as a U.S. Army museum, a National Guard museum must meet minimum professional standards as outlined in AR 870-20. Among other requirements, these standards require two full-time employees.

c. Those ARNG museums and historical collections that do not meet the Center of Military History's standards for official designation as a U.S. Army museum will be classified as historical holdings. In addition to functioning museums which are open to the public on a regular basis, a historical holding may also be a--

(1) Varied collection of historical artifacts, such as items of ordnance, equipment, or clothing securely displayed or stored at an installation or other location.

(2) Exhibit area or trophy case.

*This regulation supersedes NGR 870-20, 29 February 1988

(3) Collection of artifacts securely displayed in an officers' or noncommissioned officers' club, lobby, or headquarters building.

(4) Collection of artifacts securely displayed and maintained in accordance with (IAW) NGR 600-82 in a regimental headquarters.

d. A historical holding must meet all requirements of AR 870-20 and AR 190-18 for the care, accountability, physical safety, and security of Federal artifacts.

e. The State Adjutant General (AG) must approve all requests for the establishment of an ARNG museum or historical holding in the State. The Adjutant General will then furnish, through NGB-PAH, the following information to the U.S. Army Center of Military History, **ATTN: DAMH-MD:**

- (1) The AG letter of approval.
- (2) Name of museum or collection.
- (3) Sponsoring agency.
- (4) Installation at which it is to be located.
- (5) Mission statement.
- (6) General nature, size, scope and composition of historical collection in being or to be developed.
- (7) Nature and extent of interest or support that is pledged or that can be reasonably expected from other sources.
- (8) Type, size, and location of building, room, or area that will house the collection, including an estimate of the environmental factors that could affect preservation of artifacts.
- (9) Size and type of staff.
- (10) The name, grade, and position title of the officer designated to supervise the collection.
- (11) Sources of financial support.
- (12) Visiting hours.
- (13) Estimated date of official opening.
- (14) A list of the type of appropriate historical artifacts desired by the museum or historical holding.
- (15) Technical assistance desired.

4. Administering a museum or historical holding

a. Once approved by CMH to receive Federal artifacts from the U.S. Army Historical Collection, such property will be managed IAW AR 870-20. Other Federal historic properties will be managed IAW directives established by the loaning/issuing agency. State-owned historic properties will be managed IAW directives established by the State AG.

b. The State AG will notify NGB of any proposed closing of a National Guard museum activity holding Federal historic property. The closing of an ARNG museum or historical holding will be accomplished IAW AR 870-20. With regard to disposition of Federal historical properties, U.S. Army historical properties will be disposed of IAW chapter 2, AR 870-20; other Federal properties will be disposed of IAW the directives established by the loaning/issuing agency. State-owned historic properties will be disposed of IAW the directive established by the State AG.

5. Responsibilities

a. The Chief, National Guard Bureau (**ATTN: NGB-PAH**) is responsible for coordination of all programs affecting ARNG museums and historical hold-

ings, and for representing all ARNG museums and historical holdings in dealings with CMH.

b. State AGs are responsible for the coordination, support, and supervision of National Guard museums and historical holdings within their State, including--

(1) Assurance that museums and historical holdings under their control are used for education and training.

(2) Compliance with all audit and internal controls.

(3) Appointment of curator and staff.

(4) Requisition of historical property designation for weapons, vehicles, aircraft, etc.

c. The USPFO is responsible for receipt, accountability, and disposal of all Federal property and funding IAW applicable regulations. Each USPFO will establish a Federal property book account to record and account for all Federal property and artifacts IAW AR 735-5 and AR 870-20.

d. Directors/curators are responsible to their State AG for the execution of the museum program including the care, control, and accountability of all historical artifacts and items placed in the custodial care of the National Guard museum or historical holding.

e. The Chief of Military History (**ATTN: DAMH-MD**) is responsible for the care, preservation, and accountability of Federal artifacts in the Army Historical Collection, and for issuing these artifacts to ARNG museums and historical holdings.

6. Funding

a. State adjutants general are strongly encouraged to authorize State funds for museums and historical holding. In addition, museum foundations, State military associations, and veterans' organizations may provide financial support.

b. Museum personnel are authorized Federal funds for travel in connection with U.S. Army and ARNG museum activities.

c. Federal funds are authorized for transportation of artifacts that are part of the U.S. Army historical collection. Such transportation is subject to the availability of funds.

d. Under the provisions of CTA 50-909, States whose National Guard museums have a full-time curator, at least 2,000 square feet of exhibition curatorial space, and/or a collection of 500 or more artifacts may use Federal funds to purchase those items authorized for a museum by CTA 50-909, subject to availability of funds already allocated. Federal funds will be used only for the conservation; preservation, and security of Federal artifacts.

7. Channels of communication

Correspondence dealing with ARNG museums and historical holdings should be addressed to Chief, National Guard Bureau, **ATTN: NGB-PAH**, 2500 Army Pentagon, Washington, DC 20310-2500.

Appendix A References

Section I Required Publications

AR 190-18

Physical Security of U.S. Army Museums. (Cited in para 3d.)

AR 735-5

Basic Policies and Procedures for Property Accounting. (Cited in para 5c.)

AR 870-20

Museums and Historical Artifacts. (Cited in paras 3b, 3d, 4a, 4b, and 5c.)

CTA 50-909

Field and Garrison Furnishings and Equipment. (Cited in para 6d.)

NGR 600-82

U.S. Army Regimental System (Army National Guard). (Cited in para 3c(4).)

Section II Related Publications

AR 1-100

Gifts and Donations

AR 1-211

Attendance of Military and/or Civilian Personnel at Private Organization Meetings

AR 25-1

Army Information Management Program

AR 37-7

Funding for First and Second Destination

AR 190-11

Physical Security of Arms, Ammunition, and Explosives

AR 360-61

Community Relations

AR 420-40

Historic Preservation

AR 870-5

Military History Responsibilities, Policies and Procedures

NGR 870-5

Military History: Responsibilities, Policies and Procedures